

**Chief Executive's Office**

Chief Executive: CJ Bull

**To: All Members of Cabinet:**  
**RJ Phillips (Chairman)**  
**LO Barnett**  
**AJM Blackshaw**  
**H Bramer**  
**JP French**  
**JA Hyde**  
**JG Jarvis**  
**PD Price**  
**DB Wilcox**

Your Ref:

Our Ref: CJB/SAHC

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8th October 2008

Dear Councillor,

**MEETING OF CABINET**  
**THURSDAY 16 OCTOBER 2008 AT 2.00 PM**  
**THE COUNCIL CHAMBER, BROCKINGTON, 35 HAFOD ROAD, HEREFORD**

**AGENDA (08/07)**

**HEREFORDSHIRE COUNCIL - NOTICE UNDER REGULATION 15 OF THE LOCAL  
 AUTHORITIES (EXECUTIVE ARRANGEMENTS((ACCESS TO INFORMATION) REGULATIONS  
 2000 (AS AMENDED)**

Notice is hereby given that the following reports contain key decisions. When the decisions have been made, Members of the relevant Scrutiny Committee will be sent a copy of the decision notices and given the opportunity to call-in the decisions.

<b>Item No</b>	<b>Title</b>	<b>Portfolio Responsibility</b>	<b>Scrutiny Committee</b>	<b>Included in the Forward Plan Yes/No</b>
5	Data Centre/Modern Records Unit (MRU) Relocation & Corporate ICT Strategy Update	ICT, Education and Achievement	Strategic Monitoring Committee	No
6	Herefordshire Connects Programme	ICT, Education and Achievement	Strategic Monitoring Committee	Yes

**1. APOLOGIES FOR ABSENCE**


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**Putting People First Providing for our Communities Preserving our Heritage Promoting the County Protecting our Future**

Herefordshire Council, PO Box 239, HEREFORD, HR1 1ZU  
 Main Switchboard (01432) 260000 - www.herefordshire.gov.uk

To receive any apologies for absence.

## **2. DECLARATIONS OF INTEREST**

To receive any declarations of interest by Members in respect of items on the Agenda.

### **GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS**

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is and leave the meeting room.

## **3. MINUTES**

To approve and sign the minutes of the meeting held on 2 October 2008. (*Minutes to follow*).

## **4. COMPREHENSIVE EQUALITY POLICY AND ASSOCIATED EQUALITY SCHEMES**

To note progress on the work that the Council has done in regards to its Comprehensive Equality Policy and associated equality schemes. (*Pages 1 - 10*)

## **5. DATA CENTRE/MODERN RECORDS UNIT (MRU) RELOCATION AND CORPORATE ICT STRATEGY UPDATE**

To approve the phased relocation of the data centre currently at Thorn Office Centre and the relocation of the Modern Records Units currently at Merchant House and Blueschool House to a co-located facility at Wallbrook Court, Rotherwas. (*Pages 11 - 38*)

## **6. HEREFORDSHIRE CONNECTS PROGRAMME**

To update Cabinet on the progress of the Herefordshire Connects evaluation of ICT system



solutions, which has been managed in compliance with the Council's Procurement Policy. It also recommends a new system for Environment and Planning.

The technology choices will support the Council's delivery of service improvements and efficiencies through the Connects Programme, in partnership with Herefordshire PCT.  
(Pages 39 - 54)

Yours sincerely,



**CJ BULL**  
**CHIEF EXECUTIVE**

Copies to: Chairman of the Council  
Chairman of Strategic Monitoring Committee  
Vice-Chairman of Strategic Monitoring Committee  
Chairmen of Scrutiny Committees  
Group Leaders  
Directors  
Assistant Chief Executive

